

TOOL 16—FIELD TRIP PLANNING FLYER

Directions: Create a letter or flyer using this tool to share with teachers in your local school.

Dear Teacher,

Our after-school program is planning field trips for the next few months. Currently, we have the following trips planned:

[List trips here.]

We know that field trips are a wonderful way to extend the learning that goes on in your classroom. We are willing to plan an after-school field trip that supports a part of your curriculum. For example:

- If you are studying a particular play, we could go to a performance.
- If your class is studying Egypt, we could arrange a visit to an antiquities museum.
- If your class is studying plants and photosynthesis, we could take a trip to an arboretum.

[Provide another example, if appropriate.]

If you would like to discuss ways in which after-school field trips might support the teaching you are doing, please contact:

[Provide complete contact information here.]

P.S. We are willing to work with you to create study guides for the field trips.